



**Pitkin County's Notice to Amend Passenger Facility Charge (PFC) Notice of Intent  
Number 15-09-C-00-ASE at the Aspen-Pitkin County Airport**

**Effective Date: November 12, 2021**

Pursuant to 14 Code of Federal Regulations (CFR) Part 158.24, Pitkin County (the County), as owner and operator of the Aspen-Pitkin County Airport (Airport), hereby provides public notice of the County's intent to amend PFC Notice of Intent No. 15-09-C-00-ASE (Notice of Intent 9) to change the scope of Project 09-003 "Acquire Snow Removal Equipment (broom, plow, and broom (Project 09-003))" and decrease overall PFC impose and use authority for Notice of Intent 9 as detailed in the following table:

Proposed Amendment to 15-09-C-00-ASE		15-09-C-00-ASE	15-09-C-01-ASE	PFC Impose & Use
PFC Project	Description	Approved Amount 12/17/2014	Amendment 12/15/2021	Amended Amount
09-001	Conduct Environmental Assessment (Airfield Geometry/Reconfiguration)	\$ 500,000	\$ 342,939	\$ (157,061)
09-002	Conduct Environmental Assessment (Terminal Area & East Side Improvements)	425,000	151,106	\$ (273,894)
09-003	Acquire Snow Removal Equipment	2,180,000	2,024,555	\$ (155,445)
09-004	PFC Administration	50,000	50,000	\$ -
Notice of Intent 9 Totals		\$ 3,155,000	\$ 2,568,600	\$ (586,400)

PREPARED BY: Ricondo & Associates, Inc., October 2021.

Specifically, the County is amending the description for Project 09-003 to: "Acquire Snow Removal Equipment (broom Unit 429; broom Unit 430; and broom Unit 431)" and decreasing PFC impose and use authority for Project 09-003 by \$155,445, from its current impose and use authority of \$2,180,000 to \$2,024,555.

In addition, the County is decreasing PFC impose and use authority for Project 09-001, "Conduct Environmental Assessment (Airfield Geometry/Reconfiguration)" (Project 09-001) by \$157,061 and Project 09-002, "Conduct Environmental Assessment (Terminal Area and East Side Improvements)" by \$273,894 (Project 09-002). This amendment to Notice of Intent 9 reduces the County's overall PFC impose and use authority for the Airport by \$586,400. All projects in Notice of Intent 9 are complete and the amended amounts represent actual PFC revenue used by the County on each project.

Following is background information and material to substantiate this amendment to Notice of Intent 9:

**PFC Notice of Intent No. 15-09-C-00-ASE**

On December 17, 2014, the Federal Aviation Administration (FAA) issued a Final Agency Decision (FAD) for Notice of Intent 9 authorizing the “collection and use” of PFC Pay-as-you-go funds totaling \$3,155,000 including \$500,000 for Project 09-001, \$425,000 for Project 09-002, and \$2,180,000 for Project 09-003.

The approved description for Project 09-003 included in the County’s Notice of Intent 9 is presented below:

“This project will include replacement of two (2) pieces of snow removal equipment and one (1) addition to our snow removal fleet for a total of 3 pieces of SRE. The two (2) pieces of replacement equipment are referred to as Blower #24 and Plow #21 on the snow removal equipment inventory, which is contained in the airport’s FAA approved Airport Certification Manual. In addition, this PFC project includes one new Oshkosh H Series runway broom.”

**Amendment Justification**

Subsequent to issuance of the FAA’s FAD for Notice of Intent 9, the County determined that acquisition of an additional two runway brooms was a higher priority than the replacement of the blower and plow. The County has coordinated an amendment to its 14 Code of Federal Regulations Part 139 Snow Removal Equipment Fleet with the FAA as evidenced in the attached “FAA approved SRE Equipment list for the Aspen-Pitkin County Airport (Airport)” effective as of December 17, 2020 for the two runway brooms (Units 430 & 431). The County has also purchased these three pieces of SRE totaling \$2,024,555 including an Oshkosh Runway Broom – Unit 429 (\$613,549); an Oshkosh Runway Broom – Unit 430 (\$647,687); and an Oshkosh Runway Broom – Unit 431 (\$763,319).

Based upon the above, the County is amending Notice of Intent 9 by changing the scope of Project 09-003 to: “Acquire Snow Removal Equipment - broom Unit 429; broom Unit 430; and broom Unit 431” and also decreasing total PFC impose and use authority for Project 09-003 by \$155,445, from the current impose and use authority of \$2,180,000 to \$2,024,555 since total actual project costs are less than originally anticipated by the County.

The County is also decreasing PFC impose and use authority for Project 09-001 by \$157,061 and Project 09-002 by \$273,894 because the total actual project costs are less than originally anticipated by the County. This amendment to Notice of Intent 9 reduces the County’s overall PFC impose and use authority for the Airport by \$586,400.

**PFC Level:**

A four dollar and fifty cents charge (\$4.50) on all eligible passengers enplaned at the Airport.

**Estimated Total PFC Revenue**

The County has determined the need to decrease the current amount of PFC impose and use authority authorized by the FAA for Notice of Intent 9 by \$586,400 from \$3,155,000 to \$2,568,600.

The County will correspondingly decrease its overall current approved PFC collection and use authority of \$21,206,253 to \$20,619,853.

**Charge Effective and Charge Expiration Dates**

The County is not proposing changes to the Charge Effective or Expiration Dates as the result of this amendment to Notice of Intent 9. The revised charge expiration date for the County’s overall PFC program is estimated to be June 30, 2024.

**Class of Carriers Excluded from Collecting a PFC**

The County plans to continue to exclude from the requirement to collect PFCs the class of carriers titled Non-Scheduled On-Demand Air Carriers (formerly called Air Taxi/Commercial Operators). The number of passengers enplaned at the Airport by this class of carriers represents an amount less than one percent of the total enplaned passengers at the Airport. In accordance with 14 CFR 158.11, this class of air carriers may be requested to be exempted based on their enplanement levels and cost to the County to collect PFCs from this class of air carriers.

AIR TAXI/COMMERCIAL OPERATOR	CY 2020 ENPLANED PASSENGERS
Aero Charter	13
Cobalt Air	2
Subtotal	15
Airport Total	183,883
Air Taxi/Commercial Operator as % of Airport Total	0.01%

SOURCE: US DOT ACAIS database calendar year 2020.

The following materials are provided after this transmittal letter for your review and information:

1. Table 1: Existing Status of PFC Impose and Use Authority
2. Table 2: Proposed Amendment to 15-09-C-00-ASE
3. Table 3: Proposed Status of PFC Impose and Use Authority
4. Table 4: Estimated PFC Collections and Charge Expiration Date

The public is invited to provide written comment through December 12, 2021 to:

Daniel P. Bartholomew, AICP, ACE, A.A.E.  
 Aspen-Pitkin County Airport  
 506 E. Main Street  
 Aspen, CO 81611  
[dan.bartholomew@aspensairport.com](mailto:dan.bartholomew@aspensairport.com)

Exhibit 4: Equipment and Call-Signs

FLEET #	CALL SIGN	VEHICLE TYPE	ACCESSORIES
402	Airport 3	2020 Chevy Tahoe	None
403	Airport 1	2012 Toyota Highlander	None
405	OPS 2	2012 Chevy Tahoe	None
406	OPS 6	2015 Chevy 3500 HD	8'2" V Plow
407	OPS 7	2015 Chevy 3500 HD	8'2" V Plow
412	MAINT 12	2012 Chevy 3500 HD Utility	8'2" V Plow
413	MAINT 13	2013 Chevy 3500 Flatbed	8'2" V Plow
414	MAINT 14	2013 Chevy Flatbed	8'2" V Plow
416	Airport 4	2017 Chevy 3500 HD Diesel	8'2" V Plow - Deice Unit
417	OPS 17	2017 Chevy 3500 HD Diesel	8'2" V Plow - Deice Unit
418	MAINT 18	2018 Chevy 3500 HD Diesel	8'2" V Plow - Boss Sander
422	Plow 22	2011 Oshkosh "H" Plow	20' Plow, 10,000lbs Solid Deice unit and 800gal Liquid Deice Unit
423	Plow 23	2011 Oshkosh "H" Plow	20' Plow and 1250gal Liquid Deice Unit
424	Blower 24	2004 Oshkosh Blower	8' Blower Head
425	Blower 25	S7S Blower	8' Blower Head
426	Blower 26	2012 Oshkosh Blower	8' Blower Head
427	Sweeper 27	2008 Oshkosh Broom	20" Power Broom
428	Sweeper 28	2005 Oshkosh Broom	20" Power Broom
429	Sweeper 29	2014 Oshkosh Broom	20" Power Broom
430	Sweeper 30	2017 Oshkosh Broom	20" Power Broom
431	Sweeper 31	2020 Oshkosh Broom	20" Power Broom
437	Tractor 37	2010 New Holland Tractor	Light Cleaner Attachment
441	Friction 1	2011 Chevy 3500	Continuous Friction Measuring Equipment (CFME)
442	Bison 2	Prinoth Bison	Snow Groomer
449	Mower 49	2014 Harper Mower 13'	None
451	Loader 51	2015 CAT 972	24' Hydraulic Plow
452	Loader 52	2005 CAT 972	24' Hydraulic Plow, 13yd Bucket
459	Loader 59	2006 CAT 980	24' Hydraulic Plow, 16YD Bucket
460	CAT 60	2009 CAT Skidsteer	Broom, Plow, Snowblower, and Bucket
461	CAT 61	2011 CAT Skidsteer	Broom, Plow, Snowblower, and Bucket
468	CAT 68	CAT 908 Mini Loader	Broom, Plow, Snowblower, and Bucket
469	CAT 69	CAT 908 Mini Loader	Broom, Plow, Snowblower, and Bucket
665	Admin 5	2020 Commuter Van	None
667	Admin 4	2011 Commuter Van	None

Original Date: June 02 2005

Revision Date: December 17, 2020

FAA Approval: \_\_\_\_\_

Federal Aviation Administration  
Northwest Mountain Region Airports Division  
APPROVED  
**Dec 04 2020**  
*AB*  
Inspector

**Table 1**

## Existing Status of PFC Impose and Use Authority

		Approved for Collection	Approved for Use	Expenditures 6/30/2021	Remaining Authority
<b>Approved PFC Applications</b>					
Application #1	93-01-C-00-ASE	\$1,533,541	\$1,533,541		
Application #1 amendment	93-01-C-01-ASE	81,445	81,445		
		\$1,614,986	\$1,614,986	\$1,614,986	\$0
Application #2	98-02-C-00-ASE	\$1,020,000	\$1,020,000		
Application #2 amendment	98-02-C-01-ASE	(145,883)	(145,883)		
		\$874,117	\$874,117	\$874,117	\$0
Application #3	99-03-C-00-ASE	\$1,354,000	\$1,354,000		
Application #3 amendment	99-03-C-01-ASE	26,097	26,097		
		\$1,380,097	\$1,380,097	\$1,380,097	\$0
Application #4	02-04-C-00-ASE	\$986,381	\$986,381		
Application #4 amendment	02-04-C-01-ASE	(273,235)	(273,235)		
		\$713,146	\$713,146	\$713,146	\$0
Application #5	04-05-C-00-ASE	\$2,274,162	\$2,274,162		
Application #5 amendment	04-05-C-01-ASE	11,999	11,999		
		\$2,286,161	\$2,286,161	\$2,286,161	\$0
Application #6	07-06-C-00-ASE	\$2,078,000	\$2,078,000		
Application #6 amendment	07-06-C-01-ASE	(\$624,045)	(\$624,045)		
		\$1,453,955	\$1,453,955	\$1,453,955	\$0
Application #7	10-07-C-00-ASE	\$1,640,955	\$1,640,955		
Application #7 amendment	10-07-C-01-ASE	(\$587,278)	(\$587,278)		
		\$1,053,677	\$1,053,677	\$1,053,677	\$0
Application #8	12-08-C-00-ASE	\$3,211,592	\$3,211,592		
Application #8 amendment	12-08-C-01-ASE	(\$419,202)	(\$419,202)		
		\$2,792,390	\$2,792,390	\$2,792,390	\$0
Application #9	15-09-C-00-ASE	\$3,155,000	\$3,155,000		
		\$3,155,000	\$3,155,000	\$1,674,368	\$1,480,632
Application #10	19-10-C-00-ASE	\$2,673,750	\$2,673,750		
Application #10 amendment	19-10-C-01-ASE	\$30,053	\$30,053		
		\$2,703,803	\$2,703,803	\$2,521,494	\$182,309
Application #11	21-11-C-00-ASE	\$3,178,921	\$3,178,921	\$25,731	\$3,153,190
		\$3,178,921	\$3,178,921	\$25,731	\$3,153,190
<b>Existing PFC impose and use authority</b>		<b>\$21,206,253</b>	<b>\$21,206,253</b>	<b>\$16,390,122</b>	<b>\$4,816,132</b>

**Table 2****Proposed Amendment to 15-09-C-00-ASE**

PFC Project	Description	15-09-C-00-ASE Approved Amount 12/17/2014	15-09-C-01-ASE Amendment 12/15/2021	PFC Impose & Use Amended Amount
09-001	Conduct Environmental Assessment (Airfield Geometry/Reconfiguration)	\$ 500,000	\$ 342,939	\$ (157,061)
09-002	Conduct Environmental Assessment (Terminal Area & East Side Improvements)	425,000	151,106	\$ (273,894)
09-003	Acquire Snow Removal Equipment	2,180,000	2,024,555	\$ (155,445)
09-004	PFC Administration	50,000	50,000	\$ -
Notice of Intent 9 Totals		\$ 3,155,000	\$ 2,568,600	\$ (586,400)

PREPARED BY: Ricondo &amp; Associates, Inc., October 2021.

**Table 3**

## Proposed Status of PFC Impose and Use Authority

		Proposed Collection	Proposed Use	Expenditures 6/30/2021	Remaining Authority
<b>Approved PFC Applications</b>					
Application #1	93-01-C-00-ASE	\$1,533,541	\$1,533,541		
Application #1 amendment	93-01-C-01-ASE	81,445	81,445		
		\$1,614,986	\$1,614,986	\$1,614,986	\$0
Application #2	98-02-C-00-ASE	\$1,020,000	\$1,020,000		
Application #2 amendment	98-02-C-01-ASE	(145,883)	(145,883)		
		\$874,117	\$874,117	\$874,117	\$0
Application #3	99-03-C-00-ASE	\$1,354,000	\$1,354,000		
Application #3 amendment	99-03-C-01-ASE	26,097	26,097		
		\$1,380,097	\$1,380,097	\$1,380,097	\$0
Application #4	02-04-C-00-ASE	\$986,381	\$986,381		
Application #4 amendment	02-04-C-01-ASE	(273,235)	(273,235)		
		\$713,146	\$713,146	\$713,146	\$0
Application #5	04-05-C-00-ASE	\$2,274,162	\$2,274,162		
Application #5 amendment	04-05-C-01-ASE	11,999	11,999		
		\$2,286,161	\$2,286,161	\$2,286,161	\$0
Application #6	07-06-C-00-ASE	\$2,078,000	\$2,078,000		
Application #6 amendment	07-06-C-01-ASE	(\$624,045)	(\$624,045)		
		\$1,453,955	\$1,453,955	\$1,453,955	\$0
Application #7	10-07-C-00-ASE	\$1,640,955	\$1,640,955		
Application #7 amendment	10-07-C-01-ASE	(\$587,278)	(\$587,278)		
		\$1,053,677	\$1,053,677	\$1,053,677	\$0
Application #8	12-08-C-00-ASE	\$3,211,592	\$3,211,592		
Application #8 amendment	12-08-C-01-ASE	(\$419,202)	(\$419,202)		
		\$2,792,390	\$2,792,390	\$2,792,390	\$0
Application #9	15-09-C-00-ASE	\$3,155,000	\$3,155,000	\$1,674,368	\$1,480,632
<b>Application #9 amendment</b>	<b>15-09-C-01-ASE</b>	<b>\$ (586,400)</b>	<b>\$ (586,400)</b>	<b>\$0</b>	<b>(\$586,400)</b>
		\$2,568,600	\$2,568,600	\$1,674,368	\$894,232
Application #10	19-10-C-00-ASE	\$2,673,750	\$2,673,750		
Application #10 amendment	19-10-C-01-ASE	\$30,053	\$30,053		
		\$2,703,803	\$2,703,803	\$2,521,494	\$182,309
Application #11		\$3,178,921	\$3,178,921	\$25,731	\$3,153,190
		\$3,178,921	\$3,178,921	\$25,731	\$3,153,190
<b>Proposed PFC impose and use authority</b>		<b>\$20,619,853</b>	<b>\$20,619,853</b>	<b>\$16,390,122</b>	<b>\$4,229,732</b>

Table 4

Estimated PFC Collections and Charge Expiration Date

Approved PFC Impose Authority

Application #1	\$	1,533,541	Source: FAA FAD April 28, 1995
Application #1 amendment		81,445	Source: FAA FAD August 15, 1996
Application #2		1,020,000	Source: FAA FAD April 22, 1998
Application #2 amendment		(145,883)	Source: FAA FAD July 12, 2005
Application #3		1,354,000	Source: FAA FAD November 29, 1999
Application #3 amendment		26,097	Source: FAA FAD July 12, 2005
Application #4		986,381	Source: FAA FAD July 18, 2002
Application #4 amendment		(273,235)	Source: FAA FAD March 13, 2006
Application #5		2,274,162	Source: FAA FAD October 5, 2004
Application #5 amendment		11,999	Source: FAA FAD April 22, 2011
Application #6		2,078,000	Source: FAA FAD June 15, 2007
Application #6 amendment		(624,045)	Source: FAA FAD September 28, 2015
Application #7		1,640,955	Source: FAA FAD June 18, 2010
Application #7 amendment		(587,278)	Source: FAA FAD September 28, 2015
Application #8		3,211,592	Source: FAA FAD February 17, 2012
Application #8 amendment		(419,202)	Source: FAA FAD September 28, 2015
Application #9		3,155,000	Source: FAA FAD December 17, 2014
Application #10		\$2,673,750	Source: FAA FAD May 6, 2019
Application #10 amendment		\$30,053	Source: FAA FAD June 10, 2020
Application #11		\$3,178,921	Source: FAA FAD March 15, 2021

<b>Current Approved PFC Collection Authority</b>	<b>\$</b>	<b>21,206,253</b>
<b>Proposed Amendment 1 to Application #9</b>	<b>\$</b>	<b>(586,400)</b>

**Total PFC Authority including new application \$20,619,853**

PFC Revenues

Fiscal Year <sup>1</sup>	A		B	C=E/B	D=C/A	E [input]	F [input]	G=E+F	Cumulative PFC Revenues
	Enplaned Passengers	Annual % Change	Net PFC	PFC Eligible Enplaned Passengers	% PFC-Eligible	PFC Collections	PFC Interest Earnings	Total PFC Revenues	
Actual PFC Revenue <sup>2</sup> 6/30/2021									\$ 18,055,629
Projection <sup>3</sup>	A		B	C=DxA	D	E=CxB	F	G=E+F	
FY 2021	130,028		4.39	107,500	82.7%	\$ 471,900	\$ 4,700	\$ 476,600	\$ 18,532,229
FY 2022	260,565	5.5%	4.39	215,500	82.7%	946,000	9,500	955,500	19,487,729
FY 2023	273,594	5.0%	4.39	226,300	82.7%	993,500	9,900	1,003,400	20,491,129
FY 2024	35,180		4.39	29,100	82.7%	127,700	1,300	129,000	20,620,129

Application #:	Total Approved	Approved by Application	Charge Expiration Date
Application #1:	\$1,614,986	\$1,614,986	December 1, 1998
Application #2:	\$2,489,103	\$874,117	October 1, 2000
Application #3:	\$3,869,200	\$1,380,097	May 1, 2003
Application #4:	\$4,582,346	\$713,146	December 31, 2004
Application #5:	\$6,868,507	\$2,286,161	November 1, 2009
Application #6:	\$8,322,462	\$1,453,955	December 1, 2009
Application #7:	\$9,376,139	\$1,053,677	February 1, 2011
Application #8:	\$12,168,529	\$2,792,390	June 1, 2015
Application #9:	\$14,737,129	\$2,568,600	July 1, 2019
Application #10:	\$17,440,932	\$2,703,803	June 1, 2021
Application #11:	\$20,619,853	\$3,178,921	2/28/2024 (Proposed)

1 Fiscal Years Ending December 31.

2 Cumulative PFC Revenue is per FAA SOAR for quarter ending June 30, 2021.

3 Enplanement projections assume 117,000 total enplanements for FY 2021 as of June 30, 2021. County projected enplaned passenger growth rate for period FY2022-2024 is 5% per year per the FY 2022 preliminary Airport Budget. Assume 5% growth between FY 2021 and FY 2022 for total passengers of 247,534 for FY 2021.