

Aspen/Pitkin County Airport Advisory Board

[Airport Advisory Board Working Agreements](#)

Date: November 20, 2025

Time: 3PM – 5PM

Airport Operations Center

1001 Owl Creek Road

<https://us06web.zoom.us/j/88919830672?pwd=JVIZXGAdsTsJlfvGliAx3GYsKapPiz.1>

Meeting ID: 889 1983 0672

Passcode: 355678

Agenda Items

- Call Meeting to Order
- Roll Call
- Public Comments (3 minutes per speaker, unless otherwise advised by the Chair for non-agenda items)
- Approval of Meeting Minutes
- Board Comments
- Priority Item(s)
 - Status of AAB Alternate – Ryan (3 minutes)
 - Pitkin County Manager Update (5 minutes)
 - Modernization Project Update – ZGF (30 minutes)
 - Communications Team Update – Miles (10 minutes)
- Old Business
- New Business
 - Financial Update / Ballot Results – Ryan (5 minutes)
 - 2026 Rates and Charges Summary – Diane (5 minutes)
- Standing Items
 - FBO Update – Jonathan Jones (10 minutes)
 - Staff Update (see staff memo attached) Nora and Diane (5 minutes)
 - Commercial Passenger Update – Bill Tomcich (10 minutes)
- Public Comment (3 minutes per speaker on agenda topics)
- Board Follow-up Comments
- Adjourn



ASE STAFF MONTHLY MEMORANDUM

To: Members of the Airport Advisory Board

Date: November 19, 2025

Re: AAB Task Force, Subcommittee, and Staff Updates

NOISE

In light of recent community feedback regarding Airport noise, Staff and Mead & Hunt have determined that one of the existing noise monitors should be relocated to be closer to the Aspen Village neighborhood. The monitor will be temporarily located on County property with installation scheduled to occur the week of November 17-21, 2025.

AIR QUALITY

The FAA has approved the monitor location north of the runway. Holy Cross and Pinnacle will begin work to get electricity installed North and South of runway the week of November 17-21, 2025. Mead & Hunt and their subcontractors are ready to mobilize and perform monitor installation when electrical sources are ready.

SAFETY TASK FORCE

- **Pitkin County Pilot Safety Subcommittee:** The BOCC approved the formation of the Subcommittee on October 22, 2025. Staff is working on scheduling the advertisement of the Subcommittee positions.
- **Wind Study:** UCAR representatives met with Staff at the Airport on Thursday, November 6, 2025. Locations for wind monitors have been tentatively determined and Staff is working with UCAR to complete installation before the end of the year.

LOCAL PILOTS

Staff is continuing to work with tenants and current waitlist to transition to the new lease and waitlists. Should anyone have any questions, please contact Nora Waivers at nora.waivers@aspennairport.com.

AIRCRAFT INCIDENTS

Alert 1 - 21OCT2025 - Citation CJ3 lost braking power after landing and requested a tow. No hazards, no damage.

FEDERAL GOVERNMENT SHUTDOWN

We are happy to see the conclusion of the Government Shutdown, however we wanted to report disruptions that we have been made aware of:

TSA: None reported

Air Traffic Control: None reported

Air Carriers:

United: The following flights were Cancelled

NOV 8

UA 5773 DEN-ASE

UA5778 ASE-DEN

NOV 10

UA 5775 DEN-ASE

UA5776 ASE-DEN

NOV 11

UA 5782 DEN-ASE

UA 5772 ASE-DEN

NOV 12

UA 5782 DEN-ASE

UA 5772 ASE-DEN

NOV 13

UA 5775 DEN-ASE

UA5776 ASE-DEN

Delta: No ASE flights were affected

American: No ASE flights were affected

2026 RATES & CHARGES

The proposed 2026 Rates and Charges for the airport were presented to the BOCC on November 6th at a Work Session and will come before the BOCC for a First Read on November 19th with a recommendation to approve Scenario #2 that includes cost sharing the cost of the Pavement Maintenance Program by 50% or \$3,400,000 of the total project cost of \$6,800,000. Below you will

find a chart that shows 2025 approved Rates and Charges and two scenarios that were discussed with BOCC:

Class of User	2025	2026 Scenario 1	2026 Scenario 2
TERMINAL EXCLUSIVE AND PREFERENTIAL SPACE			
Signatory, Pre-Signatory, & Multi-Seasonal	\$129.54	\$132.09	\$132.09
Seasonal	\$181.35	\$184.93	\$184.93
Outside Covered	\$43.18	\$44.03	\$44.03
Outside - Seasonal	\$60.45	\$61.64	\$61.64
LANDING FEES (PER 1,000 POUNDS)			
Airlines – Signatory, Pre-Signatory, & Multi-Seasonal	\$7.75	\$15.37	\$12.05
Airlines - Seasonal	\$10.85	\$21.52	\$16.87
General Aviation (G.A.)	\$9.18	\$17.08	\$13.76
*Locally Based G.A.	None	None	None
FUEL FLOWAGE FEE (PER GALLON)			
All users	\$0.14	\$0.14	\$0.14
AIRLINE TERMINAL SHARED-SPACE RENT			
All airlines	\$129.54	\$132.09	\$132.09

ATLANTIC AVIATION

Atlantic presented their Capital Improvement Plan the BOCC on November 6th in a Work Session. This was the same presentation that was presented to the AAB in July and agreed to bring forward in the August AAB meeting the BOCC. This will be presented at the BOCC on Wednesday, November 19th for approval of an Informal Resolution.